



Signed as a true representation of the minutes taken at PC meeting

Chair: Marion Potts

Signed:

Date:

## Minutes of Extraordinary Marston Parish Council meeting held on 16<sup>th</sup> August 2024

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Meeting opened 18:30 pm

### Attendees:

Parish Councillors; Marion Potts (MP), Phil Carter (PhC), Dave Collier (DC), Amanda Nixon (AN), Angela Johnson (AJ), Simon Tate (ST)

Clerk: Gary Hedges (GH)

Public: Helen Duncan (HD)

### 1. New Councillor co-option

On 19<sup>th</sup> July 2024, a notice was prepared for CWAC democratic services and village notices boards to inform residents of a casual vacancy for a Councillor within the PC, and providing an opportunity for a minimum of 10 residents to request an election take place to fill the vacancy. Following a statutory period of 14 days (excluding weekends and bank holidays), the council may choose to Co-opt an eligible person to join the council.

Helen Duncan (HD) was proposed to be elected to council and all Councillors voted unanimously in favour. HD completed and signed the following documents: acceptance of office and code of conduct (witnessed by GH). Notifications of interests are to be reported within 3 weeks.

**Action:** GH to scan documents and send off to CWAC democratic services

**Action:** GH to apply for Councillor email for HD

**Action:** HD to complete notifications of interest form within 3 weeks.

### 2. Pickmere Lake

The sale of Gatley Field is still going through with the buyer currently unknown.

Councillors are keen to work with neighbouring Parish Councils on the issues and support the dispersal order in place which runs from 08:30hrs on Saturday 17<sup>th</sup> August to 22:00 on Sunday 18<sup>th</sup> August 2024. IML 1896689.

### 3. Planning consultation 24/00800/FUL - 6A Ollershaw Lane

The Council object to the above planning application on the basis of the following:

- There are several mature trees within 25ft of carport, which is not mentioned on the planning application.
- The application represents a change of use from a paddock to a garden
- The size of the house is not in-keeping with the character of the area.
- The locality is close to the edge of a conservation area.

**Action:** GH to comment on Planning Application 24/00800/FUL on behalf of MPC

#### 4. Drainage issue update

All the works are now complete and operational, and fencing has now been erected around the water treatment plant in the church hall carpark. Full payment has been made, including the additional work of fixing faulty toilet valves. As part of the grant agreement from Cheshire Community Action, AN is sending photographic evidence of the completed works.

Councillors said a big thank you to AN for securing the Cheshire Community Action grant of £8,200 which covered the costs of the entire project, to PC for overseeing each day of the drainage work, including on his birthday, and to GH for coordinating the project.

Documents associated with the installation e.g. operation manual, warranty, building control approval documents, have not yet been received.

Following the works, the toilets are in need of re-painting. It was agreed to request a quote from a contractor.

It was put forward that sanitary bins are needed for both toilets. Emptying and disposal of bin contents is permitted in the normal refuse bin due to the low usage.

**Action:** GH to request a manual and warranty for the drainage system / works

**Action:** GH to purchase 2 x sanitary bins for the hall toilets

**Action:** MP to ask Kevin Gleave for a quote to paint the toilets.

#### 5. Any other business

Ollershaw Lane HGV usage

AJ has been in touch with ward Cllr Lynn Gibbon, providing a video of the HGV on Ollershaw Lane.

The council would like to thank resident Tony Rigby for being so diligent in documenting HGV usage on the road, which is demonstrating that HGV drivers are not using the approved route (along the A559 to the junction of the A556 at Lostock and then continue along the A559 towards Northwich).

Marston Murmurs

MP requested ST and HD provide a few sentences introducing themselves for the next issues of MMs.

Email accounts

ST is having trouble sending any emails out.

Hall Hire

The former Clerk's address may still be on the hall hire form downloadable from the council website. GH raised that the £10 Hall hire booking fee was not being consistently requested. It was agreed by Cllrs that the hall hire booking fee be abolished and removed from the booking form.

**Action:** GH to enquire with It'seeze about emails not being sent from Simon's Councillor account

**Action:** GH to check if former Clerk's address is still on hall hire form and correct if necessary

**Action:** GH to remove booking fee from hall hire form

**Action:** HD to provide introduction for September Murmurs

**Action:** ST to provide introduction for September Murmurs

**Action:** All to send any item for September Murmurs

Meeting Closed 19:45

Abbreviations: pc (parish council), cllr (Councillor), cllrs (Councillors), cllrs' (councillors'), cllr's (councillor's), CW&C (Cheshire West and Chester), MM (Marston Murmurs), MPC (Marston Parish Council)